

Subscription Order Form

VB-OF | Vera AI | Template, Version 1.0 | For use from July 2026

VendorBenchmark LLC · 1007 N Orange St, 4th Floor, Suite #5951, Wilmington, Delaware 19801, United States

The one-page commercial schedule where plan, term, quantities, and fees are set. This is the template; a completed Order Form activates a subscription under the Master Subscription Agreement.

This Order Form is entered into under and governed by the Master Subscription Agreement between VendorBenchmark LLC (the "Provider") and the Customer named below. Where this Order Form conflicts with the Master Subscription Agreement, this Order Form prevails for this order. Capitalized terms have the meaning given in that Agreement.

1. PARTIES

Customer legal name _____

Customer address _____

Billing contact _____ (name and email)

Notices contact _____ (name and email)

Customer signatory _____ (name and title)

Provider entity _____ (VendorBenchmark LLC)

2. ORDER DETAILS

2.1 Complete each field. Fees and term are set here, not in the Master Subscription Agreement.

Plan _____ (Growth, Professional, or Enterprise)

Subscription term _____ (for example 12 months)

Start date _____

Renewal _____ (auto-renew or fixed; renewal notice period)

Authorized users _____ (number of seats)

Benchmark credits _____ (included per period)

Subscription fee _____ (currency and amount)

Billing frequency _____ (annual or as agreed)

Payment terms _____ (for example net 30 by invoice)

Data hosting region _____ (if applicable)

Support tier _____ (standard or enterprise)

Governing law and venue _____**3. INCLUDED SERVICES AND DOCUMENTS**

3.1 This order includes access to the Service on the plan above, the Service Level Agreement for paid subscriptions, the Data Processing Addendum where the Customer requires it, and support as described in the Service Level Agreement. This order incorporates the Master Subscription Agreement and the Acceptable Use Policy by reference. Any professional or advisory services are set out below.

Professional or advisory services _____ (scope and any onboarding)

Special terms _____ (discounts, ramp, advisory hours, or other agreed terms)

4. ACCEPTANCE

4.1 By signing, each party accepts this Order Form and agrees that it is governed by the Master Subscription Agreement, the Service Level Agreement, the Data Processing Addendum, and the Acceptable Use Policy referenced in it. This Order Form may be signed in counterparts and by electronic signature.

A completed and signed copy of this Order Form activates the subscription described above.

Any questions about this document go to legal@vendorbenchmark.com.

EXECUTION**The Provider** VendorBenchmark LLC**The Customer**

Signature _____

Signature _____

Name _____

Name _____

Title _____

Title _____

Date _____

Date _____